



Studio M School of Dance 2010-2011 Policies & Release Form

***Registration:**

You may mail your completed registration **w/ this signed policy & release form** to the 511 S. Pearl Street, NL 54961 address, or drop in the locked mail slot outside of studio location until Aug. 23, 2010. Registrations may also be mailed to Studio M, c/o Marni Duin, 119 Crystal Springs Dr., Hortonville, WI, 54944. Our office is staffed Tues. 10am - noon and Wed. 4 - 7:30 pm for walk-in registration during our summer sessions. Classes fill quickly, and class sizes are limited - please enroll early.

***Tuition:**

-Tuition rates are **per 4 classes** and can be paid by cash or check. Holiday breaks have been figured in. A full dance season (Sept.-June) includes 36 lessons. There are 9 sessions total.

-Monthly payments are **due the 1st lesson of each month**. Past-due payments will incur a **\$5 late fee** unless prior arrangements have been made.

-Returned checks will incur a \$20 service charge.

-A **10% discount** is offered for 2 or more family members enrolled or students taking more than 1 hr. of lessons per week.

-A **15% discount** is offered for the full year payment by **Oct. 1, 2010**. (Cannot be combined with multi-class/sibling discount)

***Costumes:**

There is a **\$50 plus tax costume fee** for all classes. **Payments are due by Nov. 1st, 2010** and are not refundable after Nov. 20. Students will be measured for costumes the first week of Nov. classes, and will be ordered over Thanksgiving break. Typical growth is factored in. Adult XL sizes will incur an additional \$10 fee. Costumes come in general sizes S, M, L sizes. Major sizing discrepancies will warrant alterations provided at the studio's expense. Changes deemed cosmetic by the instructor will be at the parent's expense.

***Refunds:**

Refunds are **only issued** when Studio M cancels a class due to low enrollment. Refunds will not be given for missed classes due to sickness, scheduled family vacations, sporting conflicts, etc.

***Attendance:**

Attendance is vital to student progress & group choreography. Please make every effort to attend class. Missed classes may be made up in an equal or lower level class prior to April 1st. Students exhibiting poor attendance may be dismissed from participation in the June recital upon instructor's review.

***Withdrawal From Class:**

There is a 2-month minimum for all lessons. A 1 month notice is required to discontinue any charges. Withdrawal **MUST BE DONE BY PARENT**, and will not be accepted over the phone. To withdraw, a parent must: 1) **inform the student's teacher**, and 2) **sign and date withdrawal form**. Charges will stop after the 1 mo. notice period.

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*** Classroom Etiquette:**

We expect our dancers to arrive on time, ready to dance, dressed appropriately , and to display courtesy to their parents, teacher, and classmates. Disruptive & disrespectful students may be asked to leave the room at the discretion of the teacher. Please check our website for proper dance attire: www.studiomdance.net.

*** Inclement Weather Policy:**

Our studio will cancel day classes (those meeting prior to 3pm) according to the New London Public School District. A message will be left on the studio's answering machine after 2pm to check the status of evening classes. I will also post evening cancellations on NBC, ABC, & FOX television stations. Any cancelled class may be made up in an equal or lower level class. Refunds will not be given.

PARENTAL RELEASE

- I have read and agree to abide by Studio M's policies regarding tuition, late fees, withdrawal, costumes, and attendance.
- I understand that Studio M reserves the right to refuse instruction to anyone not abiding by Studio M's policies.
- I understand that Studio M reserves the right to cancel a class if enrollment falls below 4 students per class.
- I understand that Studio M is not responsible for lost or stolen property or unclaimed items.
- I understand that Studio M's performances are taped and may be used for archival and/or promotional purposes.
- I understand that participation in a dance program involves risk of possible injury. I understand that Studio M and its staff will not be held responsible for injuries sustained in class, while performing, or traveling to or from its facilities.
- I authorize Studio M to secure any emergency medical treatment my child might need.

CHILD'S NAME: _____ **PREFERRED MEDICAL FACILITY:** _____

ANY MEDICAL CONCERNS WE SHOULD BE AWARE OF? _____

- I allow Studio M to use my child's name or photographic likeness in all forms of media for advertising, trade, or any lawful purpose.

PLEASE INITIAL: YES, I ACCEPT _____ NO, I DECLINE _____

- My child **WILL participate** in the June recital: YES ____ NO ____

SIGNING THIS POLICY INFORMS US THAT YOU HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THESE POLICIES.

PARENT'S SIGNATURE: _____ **DATE:** _____